

THE RESERVE AT PETTIT CREEK
Architectural Control Committee Modification Request Form

This form can be submitted via emailed to thereserveatpettitcreek@gmail.com or
by mail to P.O. Box 276, Cartersville, GA 30120

Date: _____

Homeowner Name(s): _____

Address: _____

Phone #: _____ Email: _____

Proposed State Date: _____

Proposed Finish Date: _____

Modification Type: (Only one modification per request form)

____ Landscaping

____ Deck/Patio

____ Enclosure of Porch/Patio

____ Tree Removal

____ Painting House

____ Swimming Pool/Spa

____ Gazebo/Pergola

____ Structure Addition

____ Recreational Equipment

____ Fence

How tall will the fence be? _____ Material Type? _____

What will the finish be? _____ (stain/paint color, natural, etc.)

____ Other (please describe): _____

Please attach a detailed written description of the proposed modification and attach supporting materials such as drawings, sketches, site plans, specific locations, paint samples/manufacturer color, materials used, etc.

FOR YOUR PROTECTION: Inquire with the City, County, and/or any other applicable government agency regarding required permits before starting any work on your property involving new construction, alterations, or additions (etc.). Approval of any structure of architectural change by the ACC is in no way a certification that the structure for architectural change has been built in accordance with governmental rules or regulation or that the structure complies with sound building practice or design.

Homeowners are responsible for any building permits that may be required, building code compliance, survey of property lines, and arranging for required inspections and approvals.

If work is not completed within six (6) months, another form must be submitted to the ACC Committee.

Important Note: Improvement work may not commence without written approval of the community HOA Board and/or ACC. Unauthorized improvements are subject to removal at the expense of the homeowner. Remember to please allow the appropriate time for your application to be reviewed. An approval or denial should be within **30 days** after the request form and all supporting documents are submitted.

Homeowner Signature: _____